



In-service Aircraft for a Global Observing System

WP-1 Management

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IAGOS-ERI Annual Meeting 2009, Toulouse, 7.-9.10.2009

WP-1 : Management

No	Objective/Deliverable	Partner	due
D1.1	First Periodical Report to EC .	FZJ	14
D1.2	Second Periodical Report to EC .	FZJ	26
D1.3	Third Periodical Report to EC .	FZJ	38
D1.4	Final Report to EC .	FZJ	50

WP-1 : Management

Deliverable(s)	D1.2: First Periodical Report (FZJ/M14)
Milestone(s)	M1.1: Contract and CA signed (FZJ/M0) M1.2: Kickoff Meeting (FZJ/M3) M1.3: First Annual Meeting (FZJ/M13)
Status	Contract signed, Meetings organised, CA still under discussion (Intellectual Property Rights) Request for Amendment because of AUK => AIRBUS
Deviations from Contract	CA delayed Request for Amendment with EC

Summary

- Kickoff Meeting (Maastricht, September 2008)
 - Minutes of General and PSC Meeting on website (www.iagos.org)
- Grant Agreement signed (11.08.2008)
- Accession Forms signed by all partners
- Consortium Agreement to be completed here
- First pre-payment distributed to partners (09.12.2008, 08.01.2009 enviscope)
- Amendment of Contract
 - Accession of Airbus France (AIRBUS) requested for 1.09.2009
 - Termination of Airbus UK (AUK) requested for 31.8.2009
 - Annex 1 modified
- Website updates
- IGAOS presented at ECRI Conference, December 2008 (Poster on website)
- IAGOS presented to BMBF, August 2009 (Presentation on website)
- Preparation of Annual Meeting with Airbus France
- Preparation of First Annual Report



Use of Resources

So far very little resources used in order to avoid overlap with IAGOS-DS



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Reporting

- IAGOS-ERI has 3 funding instruments
 1. Management (WP-1)
 2. Coordination and Support Action (WP-2, WP-3, WP-4)
 - up to 100%; indirect cost limited to 7% of total direct cost (minus subcontracting)
 3. Technical Work (WP-5)
 - 50% (75% for Univ., Res. Inst., SMEs), full indirect cost of institution
- Financial reporting must be in accordance with normal procedure of institution
- Cost items must be traceable to WPs
- Guidelines for reporting are on the website

Material required for Annual Report

1. Work progress and achievements by WP

WP leaders to compile and send to k.thomas@fz-juelich.de

- Use Template (send by K. Thomas 3.9.2009)
- Summary must show progress towards objectives and details for each task
- Deviations from Annex I (reasons, impact, corrective actions)
- Status of Task and corrective measures, if any

2. Use of Resources

- Funded and total person months
- Total PM must match those given in Annex I (if not, give reasons, impact, corrective actions)
- Table 3.x

3. Milestone Reports

Responsible PIs have received due dates & cover pages

Deadline: 15.10.2009



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Material required for Annual Report

4. Publications, Presentations, PR

Each partner to k.thomas@fz-juelich.de

5. Cost Statements (**Form C**)

- Online with FORCE
- Signed original by registered mail to k.thomas@fz-juelich.de
- WP-1, WP-2, WP-3, WP-4
 - o Indirect cost: 7% of total eligible cost minus subcontracting
 - o EC contribution: 100% of total eligible cost
- WP-5
 - o Indirect cost: Full indirect cost of Institution minus subcontracting
 - o EC contribution: 50% / 75% of total eligible cost
- Audit Certificate not required

Deadline: 15.10.2009



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IAGOS-ERI Website

www.iagos.org

- Still under development (we also own .eu and .de)
- Comments welcome!
- Own page for each workpackage
 - WP leaders to provide information (text, pictures,...) until **15.11.2009**
 - Agenda, participant list, minutes, etc. of WP meetings to iagos-coordinator@fz-juelich.de
- Provide Poster and Presentations to iagos-coordinator@fz-juelich.de
- Suggestions for public/internal pages
- Should we have a newsletter?
 - Who?
 - How often?



End WP-1

- Next Annual Meeting
 - September 2010 ?
 - Venue ?

Milestones 2nd Year

Milestone		Lead	Delivery date	Comments
M 1.3	First Annual Meeting	FZJ	13	Meeting Report
M 2.1.1	Review of NRT-Data Transfer between Data Centres	CNRS	24	Report
M2.2.1	Review of Structure of the Scientific Database of the New RI	CNRS	24	Report
M 2.4.2	Evaluation of Risks for RI in Collaborating with Airlines	AIRBUS	24	Report
M 3.1.2	Review of Support by Institutional Fundings	FZJ	24	Report
M 3.2.2	Review of Activity Plan and Role of Particioants in the Consortium	DLR	24	Report
M 3.3.1	Review of Embedding IAGOS into IGACO Data Base Structiure	WMO	24	Workshop; Report



Milestones 2nd Year

Milestone		Lead	Delivery date	Comments
M 4.1.3	Critical Design Review (CDR) of RTTU	MF	18	Report
M 4.2.1	PDR of CO ₂ Package	MPG	18	Report
M 4.2.2	CDR of CO ₂ Package	MPG	24	Report
M 4.3.2	CDR of Aerosol Package incl. Probe	DLR	24	Report
M 4.5.1	Engineering Study for Extension of STC to A330	CNRS	18	Report
M 5.1.1	Preliminary Design Review of Small Package	UCAM	24	Report
M 5.1.2	Data Acquisition System Completed	FZJ	24	Prototype DAS

PSC Telecons

T	04.12.2008	AUK to prepare model MoU Legal status of airlines?
T	06.03.2009	Coordination with airlines (to discuss with AIRBUS) H. Schlager attend the next Information Day in Brussels
T	23.06.2009	Change from Airbus UK to Airbus France Amendment of Contract was accepted by the partners AVT initiate the formalities for the transition AUK to return pre-payment H. Schlager ill prepare a position paper with information about the pros and cons of different legal forms F. Karcher & AVT to write a note for the Annual Report with the different options and reasons for the decision to delay Task 4.1 The packaging needs to be organised between enviscope and Piccaro

